



Acton Baptist Church CIO

Annual Report and Accounts for 2022

This is the annual report of Acton Baptist Church CIO ("ABC") covering the 12-month period to 31 December 2022.

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Aims and purposes

Acton Baptist Church has operated as a church at its current location in Church Road, Acton since 1864. The principal purpose of ABC is the advancement of the Christian faith, which is fulfilled in and from our buildings, and through the work and contributions of our members. ABC is in membership of the Baptist Union of Great Britain and the London Baptist Association.

Objectives and activities

The Minister, elected Charity trustees and staff, together with the membership, are committed to enabling as many people as possible to hear about the Christian faith and to be able to worship as a community at our church.

Public benefit

The charity trustees have considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. We seek to enable any person to explore and live out their faith regardless of whether they are members of the church.

Our services and activities are open to any person to attend, whether in person or online, and our work with children and young people, including through the Living Room project, do not require those children and young people or their parents or guardians to have any faith or to be members of the church.

In addition, we are fortunate to have good-sized halls that can be made available for a variety of community activities and events. Our rental income includes hiring out the buildings to another church for its own services and to a variety of groups providing gymnastics and exercise groups to the community at large.

We have a prohibition against the consumption of alcohol within any of the church buildings, and we do reserve the right to refuse to rent our property for political, religious or community activities which we think are not consistent with our objectives or which otherwise might run contrary to our desire to play our part in building up a diverse, inclusive and peaceful community of peoples of all faiths and of none in our locality.

Strategy

The church continues to offer the service via live stream and in person with an average 50 people attending in person and 3 on live stream.

Zoom is used once a month for prayer session and for people to share.

As part of the strategy initiatives we outlined last year, during this year we:

1. held an International day in May
2. opened the church to the community in the week as a drop in space, which has now moved to monthly on Thursday at Toy Library
3. opened the church mid-week once a month for prayer and worship
4. adopted an environmental policy

Church Weekend @home

On the 17th and 18th we held our Church Weekend @home in church. We had an external speaker Rev Rupert Lazar and the theme was “restore, renew, refresh”. The idea of the weekend was for the church to focus on how we do church in the “new normal” post covid. Just 15 people attended the Saturday all day meeting, which consisted of three sessions with discussion groups. More were at the Sunday service which continued on the theme.

Post the sessions at the Deacon’s retreat in November the trustees discussed how we could practically be “church”.

Church services and outreach

We hold a public church service at 10:30am on every Sunday in our sanctuary. We take communion together as a church at least once a month now during the Sunday service. We run groups for children and young people every Sunday as needed. Since the return to church after the Covid19 pandemic, there continues to be a greater openness for different individuals to share testimony during the service by coming up to the front. This year we have begun to have live music once a month and we are very grateful to the musicians who join us for those days. We continue to have a wide group of members leading services and this has both shared the workload but more importantly has provided opportunities for a more diverse set of songs and artists to be used - reflecting better the diverse membership of the church.

As mentioned above, all are welcome to attend our Sunday service.

Periodically, we have joined with other churches in the near neighbourhood for joint services. Commonly the offering will go to one of the third party causes identified in the restricted funds.

We baptise in accordance with the Principles of the Baptist Union so would want to know that the person, whether adult or young person, has made a deliberate decision for themselves. We are fortunate to have a baptistry built in and have in the past baptised adults from other churches; we held 1 baptism in 2022. We have held 1 funeral in church this year.

Student placement

We have a student placement from Spurgeon's College for 3 years. Our student was able to gain experience in all areas of ministry, particularly when the Minister was on sabbatical this year.

Sabbatical

The Minister was able to take a three month sabbatical this year. This included time for biblical study, reading, research, meeting others in ministry and spiritual retreats. This also allowed members to take on some of the Ministers church duties, preaching, leading services, pastoral visiting and leading meetings.

Discipleship mentoring

The church offers discipleship mentoring on a one-to-one basis as and when it is needed. The material covers the basic doctrines of the Christian faith. We have taken two members through a discipleship course in 2022. Though we do not limit the course to members, the nature of the course is that we expect those who are interested would be at least regular attenders.

Prayer

It is encouraging to be able to meet again for prayer during the Sunday service. There have been regular opportunities to pray over Zoom during the year and at other organised events during the week. The previously regular Friday morning prayer open to all, where members of the church join with members of other churches to pray for our community did not take place in 2022.

Pastoral care

Pastoral care is administered in a number of different ways.

The Minister regularly visits those members and long-term friends of the church who are housebound. There are also people admitted to hospital and those who are suffering from long- or short-term illness. The Minister will also visit those on request on a very wide range of pastoral concerns. During 2022 a lot of the Minister's pastoral care has been in person, some has been given via telephone; the wider church leadership team also keep in touch with more vulnerable members and regular attenders by visiting and by phone. This is in addition to the informal friendship and support groups that happen between members themselves independent of church structures. Hospital and care home visiting has only just restarted.

Pastoral care is also carried out in the House Groups.

House Groups

House-based groups continue to be an effective way for people to meet to study the Bible, pray for each other's needs and have fellowship. There are three groups that meet regularly.

The West Ealing group usually met every two weeks on Thursday at a member's home; the Central Acton group were meeting on Thursday afternoon at the church but this has now ceased; the North Acton group met weekly on Tuesdays in a home; and, the South Acton group meet virtually mid-week on different days.

Due to Covid the frequency of meetings has reduced and participation has depended on access to online facilities – which not all members have, despite efforts to get more online. Housegroup participation has not recovered yet from the impacts of social distancing and concerns over gatherings in homes, understandably.

Membership

During the year we admitted no new members into membership and one member died. At the year's end, there were 71 members of the church.

Children and Young people

Creche: Since April 2021 when we returned to our building we have had a new Creche facility in the main sanctuary which has been used weekly ever since we opened. It is a great resource for us. We have a rota, made up of parents and other volunteers who are DBS checked. It is good that we can offer this space to those with young children in which they can relax and listen to the service. We now have a small number of other children aged 3 to 9 years old and have started a Junior Church for them, meeting in the Upper Hall.

Amongst the Trustees, the Children's and Youth Co-ordinator oversees the young people's and children's works. Our Church Youth Worker left this year and we have not replaced this role this means the Children's and Youth Co-ordinator and volunteers are running and overseeing the Sunday School curriculum and Sunday groups.

Many of our young people have moved on to University and College and so the Youth Work did not restart when we moved back into our building in 2021, we have been looking at how we can support the youth who are still connected to our Church and our Student Placement worker is involved in this. We have sought to engage with the young people as much as possible during this time via parents and sending cards.

One of the young people that returned to Church is a key part of our tech team and it has been great to see them learning new skills.

Family day

On 20th August (2pm-4pm) we held a family day for the community. The day was offered free and aimed at pre-school and primary school children. To promote the event we leafleted the area, put posters in library and health & GP centres as well as using a range of existing contacts. It was very successful with around 40 children, parents and carers attending. We had a bouncy castle, face painter, toddler area, craft tables and organised games on the day. The objective of the day was to just show the community we cared about them.

Living Room 2022

The Living Room continued to provide safe, enjoyable spaces for young people to spend some of their free time in the centre of Acton, running 2 clubs in our base in the halls and garden of the church; one for year 11s and one for years 7 to 9. We also continued to run our session in the Acton market place mostly centred around the table tennis table we wheel out from Oaktree, a local Anglican church. This is for all high school aged students.

Our work in Ark Acton Academy continued with various activities - some 1 to 1 reading coaching, a pop-up playground club during the summer term and support in the reflection room in the winter term.

Our major challenge in the past year was staffing. Both part-time youth workers moved on early in the year - one returning to her homeland of Wales and the other moved to a full time post elsewhere. One vacancy was successfully filled in April. We have been trying to recruit a second worker on and off for the rest of year but unsuccessfully so far.

Toy Library

We continue to run the Ealing Toy Library moving to a monthly model in September 2022 . It runs on the second Thursday of the month. It grew by 10 members in 2022. It enables families in the area to regularly borrow and return toys for their children to play with, a service we expect will become more used in the current economic environment. We operate an online booking system for reservation of the toys. Parents and carers collect them at an allocated time and date.

The toy library opening time also acts as a drop-in centre for members of church or community who may want conversation, prayer or quiet reflection.

Safeguarding

The Trustees are ultimately responsible for safeguarding. The Church has a Safeguarding Policy which is kept under review. Safeguarding training last took place in 2020.

We believe it is the responsibility of all members of Acton Baptist Church to make sure that all children, young people and vulnerable members of the church are kept safe.

Building usage

The church owns its own buildings and the legal titles to these are held by the London Baptist Property Board Limited.

The sanctuary and the halls are of generous size and allow the church both for its own benefit and for wider community benefit to carry on any of the activities it wishes to.

The buildings are a source of significant expense in terms of running costs and day to day maintenance but, in normal years we have received income from the hiring out of the halls which offset the running costs and day to day maintenance. The sanctuary area continues to be used by

ABC and also two other faith communities. A church meets every week and we were delighted that the principal ecumenical community now regularly uses the sanctuary area for its meetings. At the year-end, we had only one long-term hirer of the halls but they use the space most days of the week in term times. We continue to welcome rentals for community activities to be carried on in the church halls.

Finance

The impact of the increased energy costs were the most significant financial event of the year. We remain very grateful to all those who have given gifts to the work of ABC believing as we do that even the smallest gifts can be multiplied in their impact if we are faithful to our purposes.

Overall

The original 2022 budget envisaged a drawdown on reserves, but in the event giving was significantly higher, particularly due to a few generous additional gifts, but also because the church part-time worker who left us in April, was not replaced. Further repairs to the church roofs would have likely caused a small deficit overall but not all of the list of likely work was commissioned during the year. Energy costs were very much higher, but during the year the gas supply was moved to a 3 year fixed unit and day cost contract which should provide savings and also provides a much more certain budgeting situation. Additionally the church as a business user benefited from some of the Government subsidies provided against the unit price of gas and electricity. Hall hire contributed more than budgeted.

The pension deficit

The church is now responsible for its own obligations and those of the earlier unregistered charity that was Acton Baptist Church in relation to the Baptist Union Pension Scheme. The pension scheme trustees finalised a buyout during the year such that there is no estimated employer debt at the year end or for the foreseeable future.

The 2022 financial results

The accounts are set out around three types of funds for transparency –

- (i) the unrestricted funds (the general reserves) belonging to the church and free to use for any purpose,
- (ii) the designated funds which consist of amounts earmarked for a project or purchase, but which could be reallocated to the general reserves if needed; and,
- (iii) the restricted funds, which have been donated for a specific purpose or represent a collection made in church to support a third-party charity.

As regards the unrestricted funds, the total receipts were £98,435 and total payments £85,380. The principal sources of income are offerings from church members and attendees (£63,389) and hall hire (£17,962). All gift aid has been recovered for donations up to 30 November 2022 and for GADS up to 5 April 2022.

The church has no loans, whether secured or not, and has not given a guarantee.

Reserves Policy

The church looks to keep at least £50,000 in unrestricted reserves at any time as that is approximately 9 months' worth of general expenditure based on the past and expected needs. This excludes expenditure on the building outside of minor maintenance and upkeep. At year end the general reserves stood at £94,207.

Additionally, the policy aims to have a current year's projected ordinary expenditure (£71,408 at this year-end) covered by the total of the unrestricted funds plus the value of any unclaimed but quantified gift aid and any advances. As at year end, that total cover figure was £95,498.

On either test the church is meeting its reserves policy. The Trustees recognise that over-reserving may not be good stewardship but in 2023 there are risks and capital needs too. The policy was last reviewed in January 2023.

For 2023, the principal financial risks and needs relate to :

- (i) an unbudgeted need to expend significant sums on an unexpected repair to our buildings - however we have budgeted for most if not all the roof repairs we know will be needed from a builder's report made for ABC,
- (ii) the dependence on a sub-set of our members for significant proportions of the offerings - however this situation has commonly existed with some households being in higher paid jobs at times,
- (iii) the need during 2023 for the Living Room to identify more grants or donations. Again this is not presently seen as significant. The Living Room Project, whilst not legally separate, aims to be self-funding. This was identified as a risk last year, but again a small surplus was achieved in 2022 though this was principally because it had one not two paid workers as a vacancy caused by the church worker leaving was not able to be filled. The Living Room's reserves will be sufficient to cover its expenses in 2023 even without a new or increased source of grants or gifts.

In any event, the Trustees do not consider these are risks that might threaten the ongoing solvency and sustainability of the church for the year ahead. The Trustees have insurance policies in place for a prudent range of perils.

Our staff and volunteers

Rev Michael Drake continued to serve as our Minister. He is the only full-time employee and the only paid Trustee. The other Trustees do not receive any pay or expenses for their roles. None of the Trustees provide paid services or goods directly or through associated businesses.

The other employee at year-end is a permanent 15 hour per week youth worker for the Living Room appointed during the year. The two staff who had been working for the Living Room activities and, for one of them on other church activities, left during the year. A vacancy remains unfilled in the Living Room staff and to date ABC has not determined how best to replace the hours that were worked on the other church activities.

We are also fortunate to have many volunteers. We estimate 16 individuals gave their time to further the work in different ways. This number is in addition to the unpaid Trustees and employees. We are very grateful to all for their tireless work in such a difficult year.

Structure, governance and management

The church is a Charitable Incorporated Organisation. Its governing document is an association constitution based principally on the model agreed for member churches of the Baptist Union of Great Britain. Trustees are drawn from the membership and elected by them in a secret ballot. Any person wishing to serve must be nominated by two other members. The offices of church secretary and treasurer are chosen by the Trustees from amongst themselves. Any Minister for the time being is a Trustee.

Reference and administrative details

Charity name	Acton Baptist Church CIO
Registered charity number	1179061
Charity's principal address	12 Church Road, Acton, London, W3 8PP

Names of charity trustees who manage the church

<i>Name</i>	<i>Office (if any)</i>	<i>Dates if not acted for whole year</i>
Alison Moore		Appointed 13 March 2022
Carol ("Carlie") Sears		
Frances Bellis		
Geraint Thomas		Resigned 13 March 2022
Guy Sears	Treasurer	
Jan Neasham		
John Robson		
Josephine Choji-Davou		
Laura Kellard		

<i>Name</i>	<i>Office (if any)</i>	<i>Dates if not acted for whole year</i>
Michael Drake	Minister	
Richard Bellis		Appointed 13 March 2022
Sarah Robson	Church Secretary	
Valerie Drake		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
London Baptist Property Board Limited	

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature	<i>Sarah Robson</i>	<i>Guy Sears</i>
Full name	Sarah Jane Robson	Guy Russell William Sears
Position	Church Secretary	Treasurer
Date	2 March 2023	

The Receipts and Payments Accounts for Acton Baptist Church CIO (charity number 1179061)
for the period 1 January 2021 to 31 December 2022

These accounts have been prepared on a receipts and payments basis and consist of:

1. Section A - Receipts and Payments
2. Section B - Statement of Assets and Liabilities as at 31 December 2022 – there are no investment assets or present liabilities so sections B3 and B5 of the reporting template are excluded
3. Section C - Notes and further information

Section A - Receipts and Payments

<i>A1 Receipts</i>	<i>Unrestricted Funds</i>	<i>Designated Funds</i>	<i>Restricted Funds</i>	<i>Total Funds</i>	<i>Total 2021</i>
	£	£	£	£	£
<i>Offerings and donations</i>	63,389.14		0.00	63,389.14	53,068.13
<i>Tax recovered</i>	16,095.12			16,095.12	11,811.22
<i>Refunds</i>	6.40			6.40	12.97
<i>Interest on bank accounts</i>	982.61		245.65	1,228.26	149.31
<i>Donations and grants for Living Room</i>			15,199.23	15,199.23	26,334.83
<i>Giving for 3rd parties funds</i>			543.43	543.43	314.26
<i>Activities (hall hire and Toy Library)</i>	17,962.50	250.23		18,212.73	11,901.27
Gross receipts	98,435.77	250.23	15,988.31	114,674.31	103,591.99
A2 Asset and investment sales					
	0.00	0.00	0.00	0.00	0.00
Sub total	0.00	0.00	0.00	0.00	0.00
Total receipts	98,435.77	250.23	15,988.31	114,674.31	103,591.99

A3 Payments

Salaries and pensions	(36,876.99)		(13,267.03)	(50,144.02)	(62,449.16)
Outside speakers	(1,806.00)			(1,806.00)	(317.50)
Payroll costs	(348.30)		(223.55)	(571.85)	(476.00)
Heat, water, council tax and light	(15,528.00)			(15,528.00)	(8,747.68)
Internet and phone	(1,552.03)			(1,552.03)	(1,516.22)
Office and church supplies and consumables	(359.89)		(34.79)	(394.68)	(1,197.69)
Books and teaching materials purchased	(204.42)			(204.42)	(274.71)
Conferences, regionals, events and courses	(1,875.20)		0.00	(1,875.20)	(918.50)
Subsistence, drinks & meals	(218.86)		(57.46)	(276.32)	(300.77)
Travel incl car costs	(734.00)			(734.00)	(323.65)
Outreach and publicity (incl pcopy)	(794.09)		(44.08)	(838.17)	(739.02)
Ministry			(220.14)	(220.14)	(59.27)
Other miscellaneous expenses	(100.40)	(157.72)		(258.12)	(516.50)
Building repairs and maintenance	(13,972.27)			(13,972.27)	(9,094.25)
Building upkeep incl cleaner	(4,018.89)			(4,018.89)	(2,486.52)
Donations to charities and community projects			(620.71)	(620.71)	(236.98)
Bank charges	(86.00)			(86.00)	(88.00)
Insurance and subs	(6,569.27)			(6,569.27)	(6,494.13)
Examination fees	(336.00)			(336.00)	(336.00)
Fundraising			(54.70)	(54.70)	(156.13)
Building projects		0.00	0.00	0.00	(81,334.86)
Sub total	(85,380.61)	(157.72)	(14,522.46)	(100,060.79)	(178,063.54)

A4 Asset and investment purchases

Chairs					(7,950.15)
AV equipment	(348.98)	0.00	(142.64)	(491.62)	(12,968.32)
Sub total	(348.98)	0.00	(142.64)	(491.62)	(20,918.47)
Total payments	(85,729.59)	(157.72)	(14,665.10)	(100,552.41)	(198,982.01)
Net receipts/payments	12,706.18	92.51	1,323.21	14,121.90	(95,390.02)
A5 Transfers between funds	50.00	(50.00)		0.00	0.00
A6 Cash funds last year end	81,451.46	5,902.97	23,648.70	111,003.13	206,393.15
Cash funds this year end	94,207.64	5,945.48	24,971.91	125,125.03	111,003.13

Section B - Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Designated funds	Restricted funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	CAF Bank accounts	27,627.78	5,945.48	0.00
	Cash	0.00		
	Deposit at London Baptist Property Board	66,579.86	0.00	24,971.91
	Total cash funds	94,207.64	5,945.48	24,971.91

	<i>Unrestricted funds</i>	<i>Designated funds</i>	<i>Restricted funds</i>
<i>Details</i>	<i>to nearest £</i>	<i>to nearest £</i>	<i>to nearest £</i>
B2 Other monetary assets	Advance to Minister against expense account 300		

	<i>Details</i>	<i>Fund to which asset belongs</i>	<i>Cost (optional)</i>	<i>Current value (optional)</i>
B4 Assets retained for the charity's own use	Manse at Cloister Road	Unrestricted	875,000	-
	Church Building and Land at Church Road	Unrestricted	-	-
	Organ at Church Road	Unrestricted	-	-
	Audio visual equipment	Unrestricted		-
	Church chairs	Unrestricted		-
	Living Room project Furniture and equipment	Restricted - Living Room	-	-

The attached notes in Section C below form part of these Receipts and Payments accounts.

The Trustees declare that they have approved these Receipts and Payments accounts on 2 March 2023

Signed on behalf of the charity's trustees/directors

Signature	<i>Sarah Robson</i>	<i>Guy Sears</i>
Full name	Sarah Jane Robson	Guy Russell William Sears
Position	Church Secretary	Treasurer
Date	2 March 2023	

Section C – Notes and further information

Part I Restricted funds

The Restricted Funds

These comprise money collected or distributed in the year for three 3rd parties and two restricted funds of the charity.

The third party entities are:

1. Tearfund is registered in England & Wales as a charity (no.265464) and works to end global poverty.
2. CAP - Christians Against Poverty is registered in England and Wales as a charity (no. 1097217) and the giving supports work that its volunteers do in the London Borough of Ealing on relieving poverty
3. Acton Homeless Concern is registered in England and Wales as a charity (no. 1058819) with two drop-in day centres in Acton providing basic needs services and advice and support for homeless and other disadvantaged people

The two other restricted funds are:

1. The Building Fund previously reflected the balance received from old ABC from gifts made specifically to support capital works to repair, maintain or improve the buildings owned by the charity. It has been empty and dormant throughout the year. It remains available for any further specific gifts.
2. The Living Room project is under the day-to-day management of one of the Trustees (who is unpaid) and works with young people in the church premises, on the streets and in schools and receives its funding from specific gifts and grants.

The following table provides details on money in the Restricted funds (the Living Room project is reported upon in more detail in Part III).

	<i>B/Fwd</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>C/Fwd</i>
	£	£	£	£	£
<i>Third party collections</i>					
<i>Tearfund</i>	0.00	30.00	-30.00		0.00
<i>Cap</i>	77.28	362.89	-440.17		0.00
<i>Acton Homeless Concern</i>	0.00	150.54	-150.54		0.00
<i>Restricted</i>					
<i>Building Fund</i>	0.00	0.00	0.00		0.00
<i>Living Room</i>	23,571.42	15,444.88	-14,044.39		24,971.91

Designated Funds

These comprise amounts “earmarked” for a particular purpose but have not been received by the church on terms that they can only ever be used for that purpose. Three such accounts were treated as designated funds during the year.

1. Parent & Toddler: This fund (identified as P&T legacy in prior accounts and arising before charitable incorporation) recognises sums previously raised from such activities with a hope that in the near term such work could start again with the benefit of such funds.
2. Hall deposits: Deposits held from hirers are placed in a designated fund to recognise their different status.
3. Toy library: the Ealing Toy Library may need funding from general reserves but recognising a desire that it is both self-funding and any excess can be reinvested in new toy stock, it is being operated as a designated fund.

The following table provides details on money in the Designated funds

	<i>B/Fwd</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>C/Fwd</i>
	£	£	£	£	£
<i>Parent & Toddler</i>	5,327.18				5,327.18
<i>Hall deposits</i>	500.00			-50.00	450.00
<i>Toy Library</i>	75.79	250.23	-157.72		168.30

Part III

This section sets out more detailed accounts for the 2022 year of the Living Room Restricted Fund for ease of reference for funders.

Receipts		Payments	
<i>individuals</i>	2,970.25	<i>projects and trips</i>	-220.14
<i>churches</i>	2,000.00	<i>staff costs</i>	-13,490.58
<i>fundraisers</i>	1,228.98	<i>publicity</i>	-44.08
<i>grants</i>	9,000.00	<i>fundraising costs</i>	-54.70
<i>allocated interest</i>	245.65	<i>equipment</i>	-34.79
Total receipts	15,444.88	<i>food</i>	-57.46
		<i>kitchen project</i>	-142.64
		Total payments	-14,044.39

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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Acton Baptist Church CIO

**On accounts for the  
period ended**

31<sup>st</sup> December 2022

**Charity no  
(if any)**

1179061

**Set out on pages**

1-17

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/12/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Steve Ellum

**Date:** 02 March 2023

**Name:** Stephen Francis Ellum

**Relevant professional  
qualification(s) or body  
(if any):**

Member of the Institute of Chartered Accountants in England and Wales (ICAEW)

**Address:** Adulam House

Glan Yr Afon

Llanelli SA15 3QB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**